



# KIIT Technology Business Incubator

## Facility and Services Rates

### Basic Facilities:

**Rent:** Incubation Chambers monthly rental for first year entrants is set at **Rs. 20/- to Rs. 25/- per square feet**. Prices may be subject to change.

**Telephone:** Each Company operating will be given one telephone to conduct business. There is no monthly charge for using the phone system for incoming calls only. Local and long distance calls are the responsibility of the business and will be billed accordingly.

**Internet:** An Internet connection is available at each Incubation Chamber and is included as part of your monthly rental fees. The Internet is to be used for business research and email only. The Incubatee will have to abide by the rules and regulations set by the Host Institute.

**Photocopier:** The photocopier is available to all tenants as a shared resource. Tenants are welcome to use this unit and will be billed on a per-copy basis. Costs for black and white photocopying are Rs.0.50 paise per page. These prices include standard paper only. For higher quality printouts, businesses are required to purchase their own special paper. Photocopier counter readings will take place at the end of each month and tenants will be billed accordingly.

**Fax:** There are no costs associated with outgoing fax services (local calls only). Long distance faxing charges are the responsibility of the tenant and will be invoiced by the Host Institution. Tenants must keep track of long-distance faxing activities via a log.

**Clerical Support:** A receptionist will be available to handle incoming customer inquiries. Optional services are also available from the receptionist; these include word processing and accounting services, billable to the business owner on a fee-for-service basis.

### **Conference/Seminar Hall:**

Use of Conference/Seminar Hall including audio-visual devices can be used on payment basis of **Rs. 500/- per day**. Information for the use may be communicated to the Host Institution minimum **7 days** prior to need. In case of conflict of dates, the decision of the Host Institution is final.

**Library Facility:** Free of cost. In case of taking photocopies or printouts, bill per unit as applicable. Loan or issue of books or reference materials would be as per the rules of the Host Institution.

**Cafeteria/Pantry:** Use on pay basis.

**Guest House:** Guest house facility available on payment basis.